

The Gettysburg Board of Education held their regular school board meeting on the above date in the conference room. Present were the following: Matt Cronin, Brian Robbennolt, Kevin Geditz, Kenny Goebel, Paul Kellogg and Mark Schatz. Also present were: Chip Sundberg, Barb Everson, Trevor Pasch and Craig Smith.

Board President Cronin called the meeting to order at 7:00 PM. The meeting opened with the Pledge of Allegiance.

The first item of business was a public hearing on the Proposed Budget for the 2016-17 school year. The board reviewed and discussed the proposed budget.

Motion by Schatz, second by Kellogg to approve the agenda with the following: add Executive Session for Legal, SDCL 1-25-2-3 and move handbook approval to the August meeting. All present voted aye. Motion carried.

Motion by Geditz, second by Robbennolt to approve the following consent agenda: approve the minutes of the June 20, 2016 regular board meeting; approve the financial reports; approve the 6-30-16 claims and approve and declare surplus the obsolete items. The list of items is on file in the business office. Cronin acknowledges conflict with the claim to John Deere Financial and his aye vote does not include that claim.

### June 30, 2016 Claims

#### GENERAL FUND VENDOR

VENDOR	AMOUNT	DESCRIPTION
ALSPACH, ALEXANDRA	43.00	FOCUS/travel expenses
BIEBER, CRISSY	35.28	FOCUS/travel expenses
CITY OF GETTYSBURG	420.83	Water
CRONIN, JAMIE	43.00	FOCUS/travel expenses
CRONIN, KIRSTEN	678.28	FOCUS/travel exp & stipends
DAHLQUIST, VALERIE	43.00	FOCUS/travel expenses
DAKOTA FARM & RANCH SUPPLY	218.56	Cust/AD/vehicle supplies
ELAN FINANCIAL SERVICES	260.00	FOCUS lodging
ELITE BUSINESS SYSTEMS INC.	210.70	Printer & copier supplies/overages
G'BURG SCHOOL/DISTRICT REFUND	3,682.90	
SWWC Svc coop	50.00	Reissue chk 21530
FCCLA Fund	1,765.00	Perkins reimb
Post Office	141.00	Postage
DCI	43.25	Background check, S.Wager
GHS T&A	410.00	Band elem contest fee/reversal
Elan Financial	691.53	Cust/Fiscal/Elem/Lib supplies
WEX Bank	9.00	Gas card fee
John Deere Financial	38.91	Mower blade
Gettysburg T&A	50.00	Correct posting error sports accounts
Void outstanding checks	(389.75)	
Elks Golf course	108.00	Girls State Golf green fees
Hart Ranch Golf Course	204.84	Boys State Golf green fees
Vern Smith	88.12	Meals Howard Wood/State Track/water reimb
Keith Scott	74.00	Meals Howard Wood/State Track
Norm Stethem	74.00	Meals Howard Wood/State Track
Jamie Cronin	74.00	Meals Howard Wood/State Track
Jessica Larson	37.00	Meals State Track
Brad Cihak	252.00	Reimb
Hillsvlew Golf Course	272.00	Green Fees pre-regions/regions
GAS'N GOODIES	999.91	School vehicle fuel
GOEBEL, KIM	43.00	FOCUS/travel expenses
HAUFF MID-AMERICA SPORTS	60.00	Track/PV pole tips
HEARTLAND WASTE MANAGEMENT INC	240.00	June svcs
HOVEN MEDIA, INC.	53.50	Advertising
HOWARD JOHNSON HOTEL	728.00	Lodging/State Golf
LARSON, KATIE	78.28	FOCUS/travel expenses
LEC INC - LOGAN ELECTRIC	15.86	Cust supplies
MID-AMERICAN RESEARCH CHEM COR	585.34	Cust supplies
MONTANA DAKOTA UTILITIES	2,758.31	Electricity/natural gas
NEW CREATIONS	9.12	Admin/stamp pad
PETTY CASH	10.98	Postage
POTTER COUNTY NEWS	312.92	Printing/Advertising
SCHLACHTER LUMBER	181.79	Cust supplies
SCRUBBER CITY, INC.	44.27	Cust/part for scrubber
SIMON, SALLY	388.68	FOCUS/travel expenses
SMITH, CRAIG E.	4,841.00	Legal svcs
SMITH, WENDY	28.77	Cust supplies
SUNDBERG, DUANE	343.00	FOCUS/travel exp & stipend
TRUE VALUE HARDWARE	53.94	Cust supplies
VENTURE COMMUNICATIONS INC	235.06	Communications
WHEELHOUSE PLUMBING, INC.	80.00	Cust repair
WUTTKE, SARA	243.63	FOCUS/travel expenses

<b>CAPITAL OUTLAY FUND</b>		
ELITE BUSINESS SYSTEMS INC.	321.14	Printer & copier leases
<b>SPECIAL EDUCATION FUND</b>		
G'BURG SCHOOL/DISTRICT REFUND	260.00	
Elan Financial	260.00	Sped Registration
VENTURE COMMUNICATIONS INC	4.76	Communication
<b>FOOD SERVICE FUND</b>		
VENTURE COMMUNICATIONS INC	3.40	Communications
<b>DRIVERS ED/AFTERSCHOOL</b>		
M&R SIGNS, INC.	32.50	DrEd/"Student Driver" sign
<b>PAYROLL</b>		
GENERAL FUND	104,789.21	Salaries/Ins/Retirement
SPED FUND	16,337.46	Salaries/Ins/Retirement
FOOD SERVICE	474.16	Salaries/Ins/Retirement
DRIVERS ED/AFTERSCHOOL	3,408.68	Salaries/Ins/Retirement

Trevor Pasch from CBM Managed Services discussed the food service program. He outlined staffing and plans for next school and the board discussed issues with him.

Motion by Schatz, second by Geditz to adjourn to Executive Session for Legal, SDCL 1-25-2-3 at 7:45 PM. All present voted aye. Motion carried.

Board President Cronin declared the Board out of Executive Session at 8:08 PM.

Brian Robbennolt reported on construction issues, including HVAC units, final items to be completed, building letters and parking.

Mr. Sundberg gave the Focus update.

Mr. Sundberg discussed the facility use agreement/security plan information that he was given. He will bring it back at the next meeting.

Motion by Robbennolt, second by Schatz to approve the following budget supplement:

**Drivers Ed/Afterschool**

Expenditures

53-1132-110- 001	1131.25
53-1132-210	190.29
53-1132-334	138.73
53-1132-410	12.84

Means of Finance—Reserve

All present voted aye. Motion carried.

Motion by Kellogg, second by Geditz to approve the following contracts: Lucas Eide (beginning 11-28, 2016)-- Ag teacher \$23,952.75, FFA 1,245.87, Summer 3,970.06; Jessica Westphal Larson-- Head Cross Country \$2,714.70; Chuck Seuer-- Assistant Cross Country \$1,988.23; and Brady Hartung-- Assistant Football Coach \$2,714.70. All present voted aye. Motion carried.

Motion by Kellogg, second by Schatz to approve the Consolidated App/IDEA flow-through funds application. All present voted aye. Motion carried.

Motion by Schatz, second by Goebel to adjourn as the 2015-2016 Board of Education at 8:25 PM. All present voted aye. Motion carried.

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Barbara Everson, Business Manager

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Matthew Cronin, Board President

The 2016-2017 Board of Education was called to order by Business Manager Barb Everson at 8:25 PM. The first item of business was to administer the oath of office to board members Kevin Geditz and Matt Cronin for their 3-year terms.

Business Manager Everson then called for nominations for school board president. Robbenolt moved and Schatz seconded a motion to nominate Matt Cronin for Board President. All present voted aye. Motion carried. Geditz moved and Goebel seconded for nominations to cease. All present voted aye. Motion carried. Matt Cronin is the school board president.

Board President Cronin then called for nominations for school board vice-president. Schatz moved and Goebel seconded a motion to nominate Brian Robbenolt. All present voted aye. Motion carried. Geditz moved and Goebel seconded a motion for nominations to cease. All present voted aye. Brian Robbenolt is the school board vice-president.

Motion by Kellogg, second by Schatz to approve the agenda with the following addition: appoint new school board member. All present voted aye. Motion carried.

Ryan Lake and Daryn Zeigler are both interested in filling a term that is open until the next election. The board voted and Daryn Zeigler will be the new school board member.

Motion by Goebel, second by Kellogg to approve the following consent agenda. All present voted aye. Motion carried.  
a. July 11, 2016 Claims

GENERAL FUND		
VENDOR	AMOUNT	DESCRIPTION
ASSOCIATED SCHOOL BOARDS OF SD	884.95	Board/2016-17 dues
BAN-KOE SYSTEMS, INC.	2,750.00	Annual fire system test fee
CNA SURETY	105.00	Fiscal/Surety bond
CRONIN, JAMIE	35.00	AD/coaching class fee
HUB INT'L, formerly BW INSURANCE	32,341.00	Policy insurance package
IMPACT APPLICATIONS, INC.	400.00	Concussion software renewal
MID CENTRAL EDUCATIONAL	560.00	Online course fee
MIKKELSEN, AMBER	256.00	Nat'l FCCLA meals
OAHE AREA YOUTH CENTER	1,000.00	City aud rent (Jul-Sept)
RELIANCE COMMUNICATIONS, LLC	596.25	Renew School Messenger
RESURRECTION COMPUTER	1,500.00	Tech svcs
SHI INTERNATIONAL CORP	2,861.13	Software licenses (Windows)
SOFTWARE UNLIMITED, INC	3,950.00	Fiscal/Annual software
TECHNOLOGY/INNOVATIONS IN EDUC	840.00	2016-17 membership fee
WORKERS' COMPENSATION FUND	8,589.00	FY2017 workers' comp ins
CAPITAL OUTLAY FUND		
WORDWARE, INC.	1,407.00	Lunch software/annual support fee
SPECIAL EDUCATION FUND		
MID CENTRAL EDUCATIONAL	260.00	SpEd/online course fee
WORKERS' COMPENSATION FUND	300.00	FY2017 workers' com

b. Appoint Business Manager Barb Everson as Secretary to the Board

c. Designate Bank of the West and Great Western Bank as Official Depositories

d. Name Potter County News as the official newspaper

e. Set 7:30 PM in the conference room on the 2<sup>nd</sup> Monday of the month as the time and place for school board meetings. The Board affirms their authority to reschedule a regular meeting or call a special meeting.

f. Set compensation for board members at \$0. Mileage will be paid to a board member attending school board meetings. Board members attending overnight meetings will be reimbursed meals and lodging.

g. Adopt the Board Policy Manual

h. Appoint Mr. Sundberg for Lunch Fund, 504/Title/REAP programs, FSA Programs and Attendance Officer

i. Appoint Wendy Smith to sign FSA documents

j. Appoint Business Manager Everson as administrator of Trust & Agency

k. Authorize Business Manager Everson to borrow among funds, if necessary for cash flow; also pay bills between board meetings to obtain discounts, avoid penalties, and pay athletic officials; approve \$5000.00 to be kept in the Imprest Fund in the Trust & Agency Fund to pay bills between board meetings.

Motion by Goebel, second by Schatz to appoint the following committees:

Building and Grounds—Schatz and Robbenolt

Policy—Cronin & Geditz

Transportation—Goebel & Kellogg

All present voted aye. Motion carried.

Motion by Robbenolt, second by Schatz to publish the personnel salaries for the 2016-17 school year. All present voted aye. Motion carried.

**Administration:** Duane (Chip) Sundberg—81,000.00, Wendy Smith—62,690.62, Barbara Everson—47,640.04

**Certified Staff:** Alexandra Alspach—38,235.28, Dixie Beitelspacher—39,235.28 Activity 2,714.70, Jay Berglund—39,129.84 Concessions 3,402.94, Cristina Bieber—41,190.49, Jamie Cronin—44,356.58 Activity 7,150.00, Kirsten Cronin—38,435.28 Activity 2,714.70, Valerie Dahlquist—38,485.28, Lucas Eide—23,952.75 Activity 1,245.87 Summer 3,970.06, Callie Girodat—38,785.28 Activity 1,988.23, Kim Goebel—41,585.91 Activity 1,223.52, Tricia Heien—38,535.28, Brianna Langer—38,235.28, Catherine Larson—41,792.24 Activity 305.88, Kathryn Larson—41,404.15, Amber Mikkelsen—40,585.28 Activity 3,402.94, Mary Quiett—43,101.04, Monica Rains—38,235.28, Christine Saltsman—39,070.19 Activity 305.88, Keith Scott—19,481.26 Activity 5,429.40, Sally Simon—40,535.58 Activity 1,988.23, Vernon Smith—41,981.62 AD 7,700.00 Activity 6,461.76, Caylee Sorum—38,235.28 Activity 4,244.13, Patricia Stoner—44,526.86, Andrew Tuttle—38,235.28 Activity \$1,988.23, Julie Williams—46,650.40, Sara Wuttke—43,781.33

**Non-Certified:** Jamie Ahlemeier—11.05/hr, April Bowden—11.00/hr Activity 1,452.94, Josh Cordell—11.95/hr, 17.93/hr OT, Amy

Hartung--11.11/hr Route Driver 11.54/hr Activity Driver 8.55/hr Activity layover, Jason Johnson—13.39/hr 20.09/hr OT, Tember Johnson—11.00/hr, Keith Scott—11.11/hr Route Driver 11.54/hr Activity Driver, 8.55/hr Layover, Marilyn Scott—11.15/hr 11.11/hr Route Driver 11.54/hr Activity Driver 8.55/hr Layover, Nancy Smith—12.61/hr, Michelle Storkson—11.00/hr, Warren Wilson—11.54/hr Activity Driver 11.11/hr Route Driver 8.55/hr Layover, Bishop Meinke—8.55/hr, Aaron Smith 8.80/hr, Gage Weller—8.80/hr, Joey Wheeler—8.55/hr, Brady Hartung—Activity 2,714.70, Jessica Larson—Activity 2,714.70, Chuck Seuer—Activity 1,988.23.

Motion by Geditz, second by Schatz to approve the following prices:

Lunch—Adults \$4.00, JH/HS \$3.50, Elem \$2.75

Breakfast—Adults \$2.00, Students \$1.50

Extra Milk—50 cents

The Board and the students will share equally in the cost of seconds—75 cents each

Athletic Events-- \$3.00 Students \$5.00 Adults, Doubleheaders \$4.00 Students \$6.00 Adults

Football parking--\$35.00 per season, includes playoff games

Activity Tickets—Grades 1-6 \$10, 7-12 \$20, Adults \$30

Golden Battler Card—free to 65 years and older

Substitute Teachers--\$90 certified or lapsed certification, \$80 non-certified \$15/day extra for long-term subs

All present voted aye. Motion carried.

Motion by Robbenolt, second by Goebel to appoint Paul Kellogg as the State Convention Delegate. All present voted aye. Motion carried.

Motion by Robbenolt, second by Kellogg to set the mileage rates as .42/mile with .23/mile being paid if school vehicle is available and the employee chooses to drive their own vehicle. All present voted aye. Motion carried.

Fuel bids were discussed. Letters were sent to Gas & Goodies and The Burg. Gas & Goodies will give 3 cents off of pump price.

Motion by Kellogg, second by Goebel to get gas and diesel from Gas & Goodies unless Gas & Goodies doesn't have the required fuel.

All present voted aye. Motion carried.

Motion by Robbenolt, second by Goebel for Schatz Electric to have the electrical rotation this year. All present (with Schatz abstaining) voted aye. Motion carried.

House Bill 1214 was discussed. Board members will have conflict of interest waivers (if applicable) at the next board meeting.

Mr. Sundberg discussed the Joint Convention and new member workshops. Sports parents meeting and sportsmanship were discussed. An open house was discussed. Vehicles were discussed.

Business Manager Everson discussed bank charges and interest rates.

Motion by Schatz, second by Goebel to adjourn at 9:28 PM. All present voted aye. Motion carried.

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Barbara Everson, Business Manager

Matthew Cronin, Board President

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